



AMRITA
VISHWA VIDYAPEETHAM

Amritanagar P.O., Ettimadai, Coimbatore - 641 112
Tamil Nadu, India Ph: +91 422 2685000
Fax: +91 422 2686274 Email: univhq@amrita.edu

AMRITA/UO/2021/230

29.11.2021

Prof. G.K. Sasidharan
149, Nalinam,
Kavadipuram Nagar, Asramam,
Kollam- 691002, Kerala State

Dear Professor Sasidharan,

We are pleased to appoint you as Ombudsman for our University for a period of three years.

The function of the Ombudspersons as specified by the U.G.C. is to hear, and decide on, appeals preferred against the decisions of the University Students' Grievance Redressal Committees.

(i) The Ombudsperson shall hear appeals from an aggrieved student, only after the student has availed all other remedies provided under the U.G.C. regulations.

(ii) The Ombudsperson shall, after giving reasonable opportunities of being heard to both parties, on the conclusion of proceedings, pass such order, with reasons there for, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student.

(iii) The institution, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson, and the institution shall place it for general information on its website.

(iii) The institution shall comply with the recommendations of the Ombudsperson; and the Ombudsperson shall report to the U.G.C. any failure on the part of the institution to comply with the recommendations.

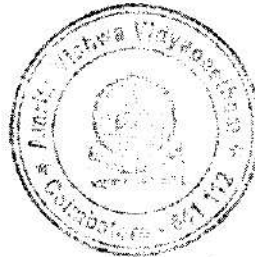
(x) The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

For conducting the hearings, you will be paid a sitting fee in accordance with the norms fixed by the University Grants Commission, and shall, in addition, be eligible for reimbursement of the expenditure incurred on conveyance.

It is our fervent hope that you accept this appointment.

Thanking you,
Yours faithfully,

Dr. K. SANKARAN
Registrar



Copy to: The Vice-Chancellor

The Director, HR Department, Br. Devidas Chaitanya, Director, Amritapuri campus,
Dr. Sasangan Ramanathan, Dean, Engineering

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